

1 MINUTES OF THE SIX HUNDRED AND SEVENTY FIRST REGULAR  
2 MEETING OF THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT  
3 HELD ON WEDNESDAY, AUGUST 20, 2025, AT 6:30 P.M., AT THE DISTRICT BOARD  
4 ROOM.

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7 DIRECTORS PRESENT:

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9 Rick Brubaker, President  
10 Ginny Mercer, Vice-President  
11 Drew Battles, Director  
12 Pete Suggs, Director  
13 Louise Wilkinson, Director  
14

15 STAFF PRESENT:

16  
17 Martha Slack, General Manager  
18  
19

20 ALSO PRESENT:

21  
22 Roger Horton, Homeowner  
23 Kathy Bezayiff, Homeowner  
24

25 ABSENT:

26  
27 None  
28

29 Agenda Item #1 – Public Comment. The Board President thanked residents, Roger Horton and  
30 Kathy Bezayiff, for attending and asked them if they had any public comments. Kathy thanked  
31 the General Manager for speaking at the Saturday POA meeting and offering the assistance of  
32 Scott Russell with outdoor irrigation for customers.

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34 Agenda Item #2 – Approval of Excused Absences. All Directors were present.  
35

1 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report  
2 through August 15, 2025. A lengthy discussion followed.

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4 Agenda Item #4 – Approval of the Minutes of the Six Hundred and Seventieth Regular Board  
5 Meeting Held on July 16, 2025, at 6:30 p.m. in the District Board Room. Vice-President Mercer  
6 made a motion to approve the Minutes of the Six Hundred and Seventieth Regular Board  
7 Meeting Held on July 16, 2025, at 6:30 p.m. in the District Board Room, seconded by Director  
8 Wilkinson. The motion carried (5-0).

9  
10 Agenda Item #5 – Approval of the July Disbursement Reports. Director Wilkinson made a  
11 motion to approve the July Disbursement Reports, seconded by Director Suggs. A brief  
12 question/answer period followed. The motion carried (5-0).

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14 Agenda Item #6 – Review and Possible Approval of Resolution 02-25 Declaring that the Public  
15 Interest and Necessity Demand the Immediate Expenditure of Public Money to Safeguard Life,  
16 Health and Property Pursuant to Public Contract Code Sections 20168 and 22050. Vice-President  
17 Mercer made a motion to review Resolution 02-25, seconded by Director Wilkinson. The  
18 General Manager explained the necessity to do the Dinghy repairs before Winter and the  
19 requirement to outsource to Solid Rock Construction due to their availability of equipment and  
20 experience to successfully complete the task. Vice-President Mercer made a motion to approve  
21 Resolution 02-25, seconded by Director Wilkinson. The motion carried (5-0).

22  
23 Agenda Item #7 –Review and Possible Approval of Vendor for WWTP Solar Powered Gate.  
24 Vice-President Mercer made a motion to review and possibly accept a Vendor for the WWTP  
25 Powered Gate, seconded by Director Battles. Vice-President Mercer made a motion to select

1 Vendor Ferguson State Highways, Inc. after recommendations from staff, seconded by Director  
2 Battles. The motion carried (5-0).

3  
4 Agenda Item #8 – Review and Possible Selection of Generator for Lift Station #6. Vice-  
5  
6 President Mercer made a motion to review the proposals for the Generator at Lift Station #6 and  
7  
8 possibly select the vendor, seconded by Director Wilkinson. The Directors found we can save  
9  
10 approximately \$8,000 by purchasing directly through SourceWell. Vice-President Mercer  
11  
12 amended her motion to select direct purchase through SourceWell, seconded by Director  
13  
14 Wilkinson. The motion carried (5-0).

15  
16  
17 Agenda Item #9 – ACWA Region 2 Program & Tour sign-up. Oroville Dam & Feather  
18  
19 River Hatchery Tour. Vice-President Mercer made a motion to discuss the Region 2 tour,  
20  
21 seconded by Director Wilkinson. Motion carried (5-0). Director Wilkinson advised the General  
22  
23 Manager that she would be out of town. President Brubaker and Director Battles both said they  
24  
25 were available. Vice-President Mercer has another commitment and Director Suggs advised the  
26  
27 General Manager that he would have to check his schedule.

28  
29  
30 Agenda Item #10 – Income/Expense Reports Ending 6/30/25 (Pre-Audit) The General Manager  
31  
32 discussed the highlights of the period ending June 30, 2025. A brief discussion was held.  
33  
34

35 Agenda Item #11 - Communications:

36 Staff: The General Manager confirmed that the next Board Meeting would be held on  
37 September 17, 2025. Director Suggs advised the General Manager that he would be

1       unable to attend this meeting. Director Wilkinson advised the General Manager that she  
2       would be out of town October 19th until October 29<sup>th</sup>.

3       Directors: President Brubaker suggested we pick a date for the Holiday Dinner and  
4       combine it with a retirement party. It was suggested that Saturday December 13<sup>th</sup> would  
5       be a good date. The General Manager said she would contact Sweeties for catering. It  
6       was suggested we could do another "gag gift" as long as the gifts are not of a political  
7       nature.

8  
9       Having no further business to discuss, Vice-President Mercer made a motion to adjourn the  
10      meeting at 7:29 p.m., seconded by Director Wilkinson. The motion carried (5-0).

11  
12     Sincerely,

13     

14     Martha Slack, General Manager

Addendum A  
Manager's Report  
August 15, 2025

Drought/Water Consumption/SGMA:

The new water year began October 1<sup>st</sup> and compares with the last two water years as follows:

Water Year	July 9 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2024/2025	36.53	32.99	110%	57.07
2023/2024	31.31	33.07	94%	25.23
2022/2023	39.27	32.90	119%	13.90

Shasta Dam is currently releasing 10,514cfs.

Connections: We received a water/sewer connection since last reported bringing the water/sewer connections to date for the new fiscal year as follows:

<b>Connections to Date 2025/26</b>	<b>#</b>
<b>Water 1" Meter</b>	<b>2</b>
<b>Water 1" Duplex</b>	<b>0</b>
<b>Water 2" Meter</b>	<b>0</b>
<b>Water 1" Landscape Meter</b>	<b>0</b>
<b>Water ¾" Landscape Meter</b>	<b>0</b>
<b>Normal Sewer/LPSS</b>	<b>1</b>
<b>Commercial Sewer</b>	<b>0</b>

2025/2026 Budgeted Water = 7, Budgeted Sewer = 5

Field Crew:

- Hatcher and Whitehorse meters installed
- Whitehorse sewer connected and inspected
- Work on Shoreline completed
- Repaired DG at Wetlands
- Doing investigative digging on Dinghy to locate laterals and see condition of the laterals in preparation for Solid Rock work
- Met with Engineer regarding free cost estimate on slide work at WWTP
- Updated costs for WWTP Gate
- Completed research for generator for Lift station #6
- Annual Inspection from Water Board- We passed!
- Power Up installed mobile generator hook-up at Lift Station #5
- Cleaned out grease in lift stations
- Removed dead bushes at office and planted flowers

#### Pending Projects:

- Selection of survey sites for backflow surveys.
- Dinghy repairs/replacement.
- Rerouting main water line into the lab.( this may not need to be done-the water has dried up and may have actually been from the water heater.) still watching
- Slide repair at the WWTP

#### Regulatory:

The July Water and Wastewater Reports are included in the board package.

#### Solar Updates:

Solar updates period July 2, 2025 through August 2, 2025:

	<u>True-Up Month</u>	<u>Current Month Net Energy Usage</u>	<u>Cumulative Energy or Credits Dollar True-up</u>	<u>Cumulative Non-Bypassable Charges</u>
Office	August	\$(416.85)	\$788.42*	\$ 494.55
WWTP	November	\$1,507.65	\$18,102.68	\$2,456.50
Well#6	February	\$1,765.23	\$(12,340.62)	\$1,678.22
Well#5	March	\$-811.77	\$ (1,893.79)	\$1,794.44

- True-up

#### Admin:

- 24 Hr notices and lock offs
- Current delinquent charges assessed
- Filed Shoreline claims for reimbursement through ACWA
- Preparation and filing of 131 liens on delinquent accounts.
- Transferred \$31,059.92 to Tehama County to be collected through the 25/26 tax rolls.
- Preparing for 24/25 Audit
- Continued work on training manuals.
- Met with RJ from Solid Rock to start a plan for Dinghy Repairs.
- Preparing for 24/25 audit to be performed in August

