

1 MINUTES OF THE SIX HUNDRED AND SEVENTY FOURTH REGULAR MEETING OF  
2 THE BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON  
3 WEDNESDAY, NOVEMBER 19, 2025, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.

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6 DIRECTORS PRESENT:

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8 Rick Brubaker, President  
9 Ginny Mercer, Vice-President  
10 Drew Battles, Director  
11 Louise Wilkinson, Director  
12 Pete Suggs, Director

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14 STAFF PRESENT:

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16 Martha Slack, General Manager

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19 ALSO PRESENT:

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21 Roger Horton, Homeowner  
22 Gina West, Homeowner  
23 Sophia Brown, Temporary Employee  
24 DG Woodward, Temporary Employee

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28 ABSENT:

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30 No absences

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32 Agenda Item #1 – Public Comment. Having no public comment, we moved to Agenda Item #2.

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34 Agenda Item #2 – Approval of Excused Absences. No absences.

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36 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report  
37 through November 14, 2025.

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1     Agenda Item #4 – Approval of the Minutes of the Six Hundred and Seventy Third Regular Board  
2     Meeting Held on October 15, 2025, at 6:30 p.m. in the District Board Room. Vice-President  
3     Mercer made a motion to approve the Minutes of the Six Hundred and Seventy Third Regular  
4     Board Meeting held on October 15, 2025, at 6:30 p.m. in the District Board Room, seconded by  
5     Director Wilkinson. The motion carried (5-0).

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7     Agenda Item #5 – Approval of the October Disbursement Reports. Director Wilkinson made a  
8     motion to approve the October Disbursement Reports, seconded by Director Suggs. A general  
9     question/answer period followed. The General Manager pointed out that she included the new  
10    graphs that DG had prepared based on the September reports. The Directors expressed their  
11    appreciation and approval of the new graphs. The motion carried (5-0).

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13    Agenda Item #6 – Update on the CERB Trust. The General Manager shared the power point  
14    presentation on the OPEB Actuarial Valuation report generated for the CERBT Trust, and  
15    Account Summary dated October 9, 2025, and the Pension Liability.  
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20    Agenda Item #7 – Review and Possible Approval of Resolution 03-25 Adopting Proposition 4  
21    Appropriation Limits for the Fiscal Year 2025-2026. Director Wilkinson made a motion to  
22    approve Resolution 03-25 Adopting Proposition 4 Appropriation Limits for the Fiscal Year  
23    2025-2026, seconded by Director Battles. The Motion carried (5-0).

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25    Agenda Item #8 - Communications:

26           Staff: The General Manager confirmed with the Directors that the December Board  
27           meeting will be held on December 17<sup>th</sup>. The General Manager reminded the Directors of

1 the December 13<sup>th</sup> Holiday Dinner and asked that they confirm attendance numbers and  
2 main meal selections to Sophia.

3 Directors: None.

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6 Having no further business to discuss, Vice-President Mercer made a motion to adjourn the  
7 meeting at 7:03 p.m., seconded by Director Wilkinson. The motion carried (5-0).

8  
9 Sincerely,

10 

11 Martha Slack, General Manager

Addendum A  
Manager's Report  
November 14, 2025

Drought/Water Consumption/SGMA:

The new water year 2025/2026 began October 1, 2025. The new water year compares with the last two water years as follows:

Water Year	Nov. 11 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2025/2026	4.20	2.93	143%	79.22
2024/2025	.87	2.44	35%	79.26
2023/2024	.54	2.45	22%	53.54

Consumption for the period 09/03/25 – 11/03/25 is 26.5% lower than 2013 consumption for the same period and year-to-date consumption is 23.4% lower than the year-to-date totals for 2013. Shasta Dam is currently releasing 4,321cfs.

Connections: We did not receive any additional connections since last reported. Fiscal year to date totals remain at:

Connections to Date 2025/26	#
Water 1" Meter	2
Water 1" Duplex	0
Water 2" Meter	0
Water 1" Landscape Meter	0
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	1
Commercial Sewer	0

2025/2026 Budgeted Water = 7, Budgeted Sewer = 5

Field Crew:

- Automatic transfer switch for new generator should arrive late this week for installation next week.
- Successfully installed a sewer patch on North Marina Way.
- WWTP gate install delayed until January.
- Radio phones installed, but they need to return for fine tuning.
- Cleaned sewer on Dinghy and then TV'd the sewer line after the previous rain event. No I&I at this time, but water table is still low.
- Transported wet files to WWTP for future burn. Shredder was only able to shred 22 of our 42 boxes due to them getting wet from rain.
- Inundated with USA marking requests for PG&E pole replacements.
- Meter reads

- Bacti-lab assessment went well, but of course they have minor changes. We are waiting to receive the report. Seriously considering getting rid of the lab now that we do not have to test on weekends and holidays. Scott will be preparing a cost analysis.

**Pending Projects:**

- Selection of survey sites for backflow surveys.
- Dinghy repairs/replacement.
- Slide repair at the WWTP

**Regulatory:**

The October Water and Wastewater Reports are included in the board package.

**Solar Updates:**

Solar updates period Oct 10, 2025 through November 10, 2025:

	<u>True-Up Month</u>	<u>Current Month Net Energy Usage</u>	<u>Cumulative Energy or Credits Dollar True-up</u>	<u>Cumulative Non-Bypassable Charges</u>
Office	August	\$(155.71)	\$(632.10)	\$ 72.94
WWTP	November	\$2,830.73	\$24,054.21	\$24,054.21*
Well#6	February	\$709.90	\$(4,853.21)	\$3,862.49
Well#5	March	\$(655.46)	\$(4,590.41)	\$2,771.30

\*True-up

**Admin:**

- Upgraded the secretarial and bookkeeper computers in response to Windows 10 nonsupport issues.
- Training secretary and bookkeeper.
- Auditor has some additional compliance changes to the statements. Should have the final for presentation in December.
- Working on training manuals.



# Rio Alto Water District

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## BOARD MEETING

<u>NAME</u>	<u>ADDRESS</u>	<u>COMMENTS</u>
Gina West	Round Mtn. PL	
Roger Horton	Compass Dr.	
Sophia Brown	Redding, CA	1st Board Meeting " "
D.G. Woodward	Chico, CA	