

1 MINUTES OF THE SIX HUNDRED AND FIFTY EIGHTH REGULAR MEETING OF THE
2 BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, JULY 17, 2024 AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.
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6 DIRECTORS PRESENT:

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8 Rick Brubaker, President
9 Ginny Mercer, Vice-President
10 Peter Suggs, Director
11 Craig Weaver, Director
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13 STAFF PRESENT:

14 Martha Slack, General Manager
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18 ALSO PRESENT:

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20 Kathy Bezayiff, Resident
21 Drew Battles, Applicant for Appointment to Office
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23

24 ABSENT:

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26 Louise Wilkinson, Director
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29 Agenda Item #1 – Public Comment. The Directors welcomed the visitors attending our meeting.

30 President Brubaker asked them if they had any public comment and they both replied no.

31 President Brubaker thanked resident Drew Battles for applying for the Appointment to Office.

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33 Agenda Item #2 – Approval of Excused Absences. Vice-President Mercer made a motion to

34 approve Director Wilkinson's absence, seconded by Director Suggs. The motion carried (4-0).

35 Director Wilkinson absent.

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37 Agenda Item #3 – Manager's Report. The Manager presented the Manager's Report through
38

39 July 12, 2024.

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2 Agenda Item #4 – Review and Approval of Resolution 05-24 Ordering an Election, Requesting
3 County Elections to Conduct the Election and, Requesting Consolidation of the Election. Vice-
4 President Mercer made a motion to Approve Resolution 05-24 Ordering an Election, Requesting
5 County Elections to Conduct the Election and, Requesting Consolidation of the Election,
6 seconded by Director Craig Weaver. The motion carried (4-0). Director Wilkinson absent.

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8 Agenda Item #5 – Approval of the Minutes of the Six Hundred and Fifty Seventh Regular Board
9 Meeting held on June 19, 2024, at 6:30 p.m. in the District Board Room. The General Manager
10 pointed out that the Minutes had the incorrect date in the heading. The heading states May 15th
11 when in fact it should read June 19th. She said that she would correct this. Director Mercer
12 made a motion to Approve the Minutes of the Six Hundred and Fifty Seventh Regular Board
13 Meeting held on June 19, 2024, at 6:30 p.m. as corrected, seconded by Director Suggs. The
14 motion carried (4-0). Director Wilkinson absent.

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16 Agenda Item #6 - Approval of the June Disbursement Reports. Director Weaver made a motion
17 to approve the June Disbursement Reports, seconded by Director Suggs. The motion carried (4-
18 0). Director Wilkinson absent.

19
20 Agenda Item #7- Review and Possible Appointment of Director to Replace Departing Director
21 Weaver. Director Weaver presented his letter of resignation to the Board of Directors. The
22 General Manager informed the Directors that we advertised July 1, through July 15th for
23 applicants to appoint a Director to replace departing Director Weaver for the remainder of his

1 term. One application was submitted by resident Drew Battles who is attending this meeting.
2 The Directors and General Manager posed questions to the applicant and being satisfied with his
3 application and answers, Vice-President Mercer made a motion to accept the resignation of
4 Director Weaver and appoint resident Drew Battles to replace the vacancy on the Board and to
5 serve out the term of Director Weaver, seconded by Director Suggs. The motion carried. (4-0).
6 Director Wilkinson absent.

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8 Agenda Item #8 – Nominate Replacement Directors for Succession and Emergency Response
9 Preparedness Ad Hoc Committees. Director Suggs nominated Vice-President Mercer to both
10 committees and Director Weaver nominated Director Wilkinson to both committees. The vote
11 was taken, and Vice-President Mercer was voted in (4-0) to fill the vacancies on the Ad Hoc
12 committees.

13
14 Agenda Item #9 Communications:

15 Staff: The Manager asked the Directors to select a date for the ethics training to be provided by
16 attorney John Kenny. The tentative date of August 13th at 5:00 p.m. was selected. The
17 General Manager reminded Director Suggs and President Brubaker that their terms expire
18 in December of this year and that they need to submit Candidacy Applications no later
19 than August 9th at 5:00 p.m. to the Elections Office in Red Bluff if they plan on running.
20 The General Manager reminded the Directors that the August Meeting has been moved
21 up a week to August 14th to accommodate vacation schedules. The General Manager

1 thanked Director Weaver for his service to the District and said she very much enjoyed
2 working with him.

3
4 Directors: Vice-President Mercer told the Directors that she had printed out handouts
5 from the field trip to Paradise and all were welcome to copies. President Brubaker
6 expressed his thanks to Director Weaver for his years of service as President and Director
7 on the Rio Alto Water Board. All of the Directors expressed the same sentiment and
8 wished him well on his move to Ohio.

9
10 Having no further business to discuss, Vice-President Mercer made a motion to adjourn the
11 meeting at 7:30 p.m., seconded by Director Suggs. The motion carried. (4-0). Director
12 Wilkinson absent.

13
14 Sincerely,

15 
16

17 Martha Slack, General Manager
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Addendum A
Manager's Report
July 12, 2024

Drought/Water Consumption/SGMA: The new water year began October 1st and compares with the last two water years as follows:

Water Year	July 10 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2023/2024	31.31	33.07	94%	25.23
2022/2023	39.27	32.90	119%	13.90
2021/2022	18.84	32.90	57%	125.66

Consumption for the period 3/3/24 – 7/3/24 is 30.25% lower than 2013 consumption for the same period and 26.6% lower than the year to date totals for 2013. They have not taken a recent snow survey and I will be curious to see what the average percent is after the excessive heat waves we are experiencing.

Field Crew:

We did not receive any new connections since last reported. Connections to date are:

Connections to Date 2023/2024	#
Water 1" Meter	11
Water 1" Duplex	2
Water 2" Meter	0
Water 1" Landscape Meter	1
Water ¾" Landscape Meter	0
Normal Sewer/LPSS	7
Commercial Sewer	0

The field crew have completed or are currently working on the following tasks:

- Scott placed the GMC dump truck, Nissan and Ranger on Gov.surplus.com and we sold all three for the following:
1985 GMC Dump Truck \$1,600
1990 Nissan \$2,600
1997 Ford Ranger \$2,685
(Covered the cost of air conditioning repair on Billy's truck+)
- Purchased new used 2020 Chevy Colorado to replace Billy's vehicle. We had the air conditioner fixed on Billy's truck and now Tyler is driving it.
- Installed a water service on Lake California Drive.
- Finished setting up the camera trailer.
- Dug up the road on Rio Alto Drive and Edgewater Drive for two sewer tie-ins to the manholes. Manhole cores were drilled 7/8/24 and the tie-in on Rio Alto Drive was

completed 7/11/24. The tie-in near Edgewater will be completed next week. Once again the VAC trailer saved the day because while digging up the road they ran into unmarked utilities and had to bore underneath the utilities to secure the lateral to the manhole.

- Continued work on Lead and Copper evaluations at residential level- over 60% complete.
- We still have not resolved the radio issue at the office. We had one technician come out and he is putting together an estimate to change over the system. Unfortunately, the radio phones we have in the office are no longer made (50 years old), so we may have to purchase handhelds for the office staff to communicate with the field crew.
- John from Power Up came out to work on the Cummins generator only to find they have proprietary software that will not let others work on it. We had to call out the technician from Cummins (they closed the Redding office) at a ridiculous travel charge from Sacramento to repair. It ended up just being the fuel filter, but the software has to be reset before it can be started again. What a racket!
- The WWTP plant tour will be held on Tuesday, July 16th at 9:00 a.m.
- Have been trying to keep the field crew active in the early morning hours with paperwork and safety training in the air conditioning to avoid heat stroke.

Pending projects and their estimated completion dates:

- Field crew will be potholing on Freshwater and Impala with the VAC trailer to determine if the sewer force main leak is where they think it is.
- More sewer patch repairs- as time allows. (Fall)
- Completion of Sewer Camera Project.
- Hydrant identification painting in the Spring. (We missed the spring temperatures so this will have to be put off until the cooler temperatures of fall.

Regulatory:

The June Water and Wastewater Reports will be handed out at the board meeting. Our representative from Regional Water Quality Control got back to Dean and agreed that our daily monitoring for the wetlands could be reduced to weekdays only and we would not have to sample on weekends and holidays. This will save us about \$1,300 a year in lab costs.

Solar Updates:

Unavailable at the time of report.

Admin:

I am coordinating a time for the ethics training with John Kenny. Several of the local agencies have expressed interest in attending.

Lien and County notices were mailed out the first week in July. Sue has included the election papers for Directors Brubaker, Suggs and Wilkinson in this packet. Our audit for Fiscal Year 2023/2024 will be held September 9-11.

