

1 MINUTES OF THE SIX HUNDRED AND SIXTY SIXTH REGULAR MEETING OF THE
2 BOARD OF DIRECTORS OF THE RIO ALTO WATER DISTRICT HELD ON
3 WEDNESDAY, MARCH 26, 2025, AT 6:30 P.M., AT THE DISTRICT BOARD ROOM.
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6 DIRECTORS PRESENT:

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8 Rick Brubaker, President
9 Ginny Mercer, Vice-President
10 Louise Wilkinson, Director
11 Drew Battles, Director
12 Pete Suggs, Director
13

14 STAFF PRESENT:

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16 Martha Slack, General Manager
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18

19 ALSO PRESENT:

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21 Kathy Bezayiff, Homeowner
22 PJ Jasperse, Homeowner
23

24 ABSENT:

25
26 No absences
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28

29 Agenda Item #1 – Public Comment. JP Jasperse commented on a discussion at our last Board
30 Meeting regarding collecting bids for the gates and solar automatic opener at the WWTP. He
31 stated to be cautious because he has experienced problems in the past with solar openers and
32 batteries. The General Manager thanked him for the input.

33
34 Agenda Item #2 – Approval of Excused Absences. No absences.
35

1 Agenda Item #3 – Manager’s Report. The General Manager presented the Manager’s Report
2 through March 21,2025. A question answer period followed.

3
4 Agenda Item #4 – Approval of the Minutes of the Six Hundred and Sixty Fifth Regular Board
5 Meeting Held on February 19, 2025, at 6:30p.m. in the District Board Room. Director Wilkinson
6 made a motion to approve the Minutes of the Six Hundred and Sixty Fifth Regular Board
7 Meeting Held on February 19, 2025, at 6:30 p.m. in the District Board Room, seconded by Vice-
8 President Mercer. The motion carried (5-0).

9
10 Agenda Item #5 – Approval of the February Disbursement Reports. Director Wilkinson made a
11 motion to approve the February Disbursement Reports seconded by Director Suggs. President
12 Brubaker asked what the ACH Social Security-218(line item 34) represents. The General
13 Manager explained that the District gets billed to participate and coordinate our Social Security
14 with PERS. PERS requires ACH transfers now on all transactions. This item was transferred in
15 January, and it was a nominal fee of \$70.00. The motion carried (5-0).

16
17 Agenda Item #6 – Update from Ad Hoc Committee Meetings held on March 26, 2025. The
18 General Manager updated the other Directors on the progress of the Succession and Emergency
19 Response Plan Overview (ERPO) Ad Hoc Committee Meetings held to date. She advised the
20 Directors that we will likely present the ERPO at the next Board Meeting after we have met with
21 the local fire official and reviewed the plan with the employees. The Directors requested copies
22 of the resumes received from Rush Personnel when we start collecting them.

1 Agenda Item #7 - Communications:

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3 Staff: The General Manager advised the Directors that PACE Engineering and KC
4 Engineering will be here on Wednesday April 2nd at 11:00 to evaluate the slide at the
5 WWTP.

6 Directors: Director Wilkinson passed on information from the Board of Supervisor's
7 meeting with regards to the Grant for Lake California Drive and possible future hookups
8 from the POA AC Committee.

9
10 Having no further business to discuss, Vice-President Mercer made a motion to adjourn the
11 meeting at 7:16 p.m., seconded by Director Wilkinson. The motion carried. (5-0).

12
13 Sincerely,

14 

15 Martha Slack, General Manager

Addendum A
Manager's Report
March 21, 2025

Drought/Water Consumption/SGMA:

The new water year began October 1st and compares with the last two water years as follows:

Water Year	March 19 Precipitation Received	Average Precipitation to Date	Percent of Average	Shasta Lake feet from Crest
2024/2025	34.46	26.36	131%	22.74
2023/2024	26.35	25.65	103%	24.00
2022/2023	24.97	24.64	101%	68.76

Shasta Dam is currently releasing 4924 cfs. The state wide average snow survey as of March 5th was 79%. Recent storms have not been included in this average so hopefully the April average will be higher.

Connections: I believe the economic uncertainty is having an impact on our water and sewer connections. Unless something changes, it is doubtful that we will receive our budgeted water connections of 7 and budgeted sewer connections of 5. We have not received any connections since last reported. Connections to date this fiscal year remain at:

Connections to Date 2024/2025	#
Water 1" Meter	5
Water 1" Duplex	0
Water 2" Meter	0
Water 1" Landscape Meter	0
Water ¾" Landscape Meter	1
Normal Sewer/LPSS	2
Commercial Sewer	0

Field Crew:

- Cleaned sand out of Lift Station #2.
- Dealt with two power outages that required overtime hours.
- Scott & Billy attended Flagging and Traffic Control classes.
- Dean and Martha prepared and filed the EAR Annual Report.

The entire field crew is devoting any extra time to cleaning and TVing the sewer lines. So far, they have:

- Cleaned and TVed
Rio Alto Dr. (Sandpiper to Dinghy)
Sandpiper, Kleat, Shoal, Sloop and Dinghy
- Cleaned and just starting to TV
River View from Freshwater to Big Bend (including side streets)

- Findings so far:
Laterals stubbed out towards POA maintenance yard are giving up a lot of I&I. These 3 to four laterals are stubbed to lots on original plans but not part of Tract 1006. They will dig in the easement, TV down the lateral and will cap or repair.
On Rio Alto Drive at Kleat they found a large break that will get patched.
On Dinghy they found multiple laterals with I&I that will be further investigated.
- In addition to TVing and cleaning they have a goal of at least one patch per month.

Pending projects:

- Completion of the Hydrant identification cap painting.
- Selection of survey sites for backflow surveys.

Regulatory:

The February Water and Wastewater Reports are included in the board package

Solar Updates:

Solar updates period February 2, 2025 through March 4, 2025:

	<u>True-Up Month</u>	<u>Current Month Net Energy Usage</u>	<u>Cumulative Energy or Credits Dollar True-up</u>	<u>Cumulative Non-Bypassable Charges</u>
Office	August	\$694.06	\$2,701.10	\$ 364.04
WWTP	November	\$3,811.90	\$16,670.20	\$1,420.07
Well#6	February	\$(597.81)	\$(597.81)	\$356.07
Well#5	March	\$(2,247.12)	\$ (4,765.53)	\$3,657.81*

*True Up

Admin:

- Met with Computer Logistics to go over our existing hardware/software and cyber requirements. We will be extending our server warranty for an additional three years and replacing workstations if they are not compatible with Windows 11. I have adequate funding in LAIF from prior years funding allocations. Even if we are required to replace all of the workstations, no additional funding is required.
- I met with Rush Personnel to provide job descriptions for positions that will be opening up due to retirement.
- Completed the Government Compensation Report.
- Starting COLA surveys and beginning budget.

